

## **SUPERVISOR/ASSISTANT**

(Adapted Recreation Bowling Program)

**OPENING DATE:** August 7, 2000

**CLOSING DATE:** Applications will be accepted until the needs of the City are met; subject to closing without notice.

**HOURS:** Saturdays: 8:30 am - 12:30 pm

Program dates: Session I: September 9-November 18, 2000  
Session II: January 27-April 14, 2001

**EXPERIENCE AND TRAINING:** Some college coursework in special education and/or related field is preferred. Requires successful completion of required selection process, successful completion of background investigation, and verification of identity and work authorization.

**REPRESENTATIVE  
ESSENTIAL  
FUNCTIONS:**

- Verifying registration of program
- Assigning participants to team
- Assisting bowlers and ensuring activity is safely conducted
- Supervising participants and volunteers.
- Completing payroll time sheets, tracking participants' attendance
- Setting up site: lifting and carrying ramps, bowling balls, moving wheel chairs onto lanes

**HOURLY WAGE:** Assistant: \$7.84  
Supervisor: \$9.33

### **Adapted Recreation Bowling Program**

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The staff of this program are responsible for a recreation bowling program for mildly and moderately mentally and/or physically challenged youth and adults ages 8 years and up.

**ADDITIONAL**

- REQUIREMENTS:**
- Must possess or be able to obtain current certification in CPR
  - Must purchase a City of Tempe Community Services Department staff shirt.
  - Attend staff meetings prior to September 9.

**APPLY:** Tempe Parks and Recreation Office  
Mon - Fri, 8 am - 5 pm.

Applications available at Parks and Recreation office by contacting Frieda Roben  
AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER